

Derek Hopkins
Register of Wills

Rebecca Raspe
Chief Deputy

Ashley Suttell
Assistant Chief Deputy

Kelly Denis
ROW Admin II



The Register of Wills for Harford County

18 Office Street
1st Floor
Bel Air, Maryland 21014
410-638-3275 410-879-1940
Fax 410-893-3177

Lucy B. Lutche
Deputy

Charlotte M. Smetana
Deputy

Karen Novakoski
Deputy

Carol Smith
Deputy

REGULAR ESTATE CHECKLIST

Estate greater than \$50,000 (\$100,000 if spouse is sole heir or legatee)

DOCUMENTS ☐ DEATH CERTIFICATE ☐ SIGNED WILL (not a photocopy)

FORMS TO BE COMPLETED & SIGNED BY THE PETITIONER (registers.maryland.gov)

- 1112 Regular Estate Petition For Administration (with 1136 Schedule A)
- 1104 List of Interested Persons
- 1124 Information Report
- 1118 Consent to Appointment (if not named in Will or have priority of appointment)
- 1103 Resident Agent (If PR is not a Maryland resident)

SECURE BOND (*must be signed & filed before Personal Representative can be appointed*)

PHONE NUMBER : _____

DIRECTIONS Please mail or hand-deliver the signed forms and documentation to the address above. We have a locked drop box in our lobby available during regular business hours. Our typical turnaround for processing is 3-5 days. We will mail the Letters of Administration directly to the Personal Representative. If you prefer to pick them up, please leave a note with the paperwork and we will call when they are ready. If you prefer to schedule an appointment, please call the office directly.

A Notice to Creditors will run in the Aegis. We take care of sending the notice to them and they will bill you directly. Please note that this process simply establishes the estate. There will be additional filing requirements. More information can be found on our website under the Publications tab in the "Administering Estates in Maryland" booklet.

The Harford County Register of Wills office is committed to giving our citizens the best service possible. Every effort is made to provide accurate information and assistance regarding matters that are important to you. Please be advised, however, that we are prohibited by law from rendering legal advice and any information given by the office is to only be used as a guide.
